

# APPLICATION FOR ENDORSEMENT *OR* ENDORSEMENT PLAN (SAEP)

## Banking and Finance Endorsement

**This endorsement attaches to Basic and Standard Secondary Licenses,  
CTE/APP Licenses, and Basic and Standard CTE Licenses**

**Credits Required: 15 semester (23 quarter)**

**This endorsement requires a minimum of a bachelor degree**

**Transcripts must be attached to verify applicable course work**

Last Name		First Name		Middle Name	Date	SS # or CACTUS ID #
Home Address			City	State	Zip	Work Phone (    )
Email Address					Home Phone (    )	
Current Teaching/License Status <input type="checkbox"/> Not Teaching <b>OR</b> Teaching at: (School) _____ (District) _____						
Educator License(s) held: <input type="checkbox"/> Secondary Education <input type="checkbox"/> Career and Technical <input type="checkbox"/> CTE/APP						
<b>Check only one</b>	<input type="checkbox"/> I am requesting the Banking and Finance endorsement. The required 15 credits have been completed and the appropriate documentation is attached. An endorsement evaluation fee of <b>*\$35.00</b> is enclosed. <b>OR</b>					
	<input type="checkbox"/> I am submitting a plan for the Banking and Finance endorsement. Course requirements will be completed within the timeframe identified in the plan. An endorsement evaluation fee of <b>*\$30.00, paid by my School District</b> , is enclosed.					

This endorsement authorizes the instructor to teach the following approved courses: <b><i>Banking and Finance (CTE Business Education) and General Financial Literacy (General Core Course)</i></b>							
Course Information (minimum grade of B- required)		Credits	Year	Institution	Grade	Course #	Credits
Required	Accounting	3					
	Business Law	3					
	Finance	3					
	Microeconomics	3					
	Macroeconomics	3					
<b>Total Credits Required</b>		<b>15</b>	<b>Total Credits</b>				

<b>Signature of Applicant</b>	<b>Date</b>
<b>X</b>	
Submit completed application and official transcripts or other documentation to: Stephanie Ferris, USOE Educator Licensing, 250 East 500 South, PO Box 144200, Salt Lake City, UT 84114-4200, Phone: (801) 538-7752 <b>\$35.00 endorsement fee or \$30.00 SAEP fee must be included with this application (*see information above)</b>	

----- **Information below to be completed by USOE personnel** -----

Endorsement Recommended	Banking and Finance	SAEP Approved for _____ years <input type="checkbox"/> SAEP not approved _____ work credits    _____ course credits    _____ total credits	
		CTE Specialist Signature _____ Date _____	
		Endorsement Awarded	
		CTE Specialist Signature _____ Date _____	